Agenda – Meeting 16
Technology Committee
Vernon College

September 25, 2015 ▪ 11:00 AM ▪ VER 204/CCC 712

- **Call Meeting to Order**

Position	Member	Present	Not Present
Director of Quality Enhancement	Criquett Lehman, Chair		
Instructional Design & Technology Coordinator	Roxie Hill		
Director of College Effectiveness	Betsy Harkey		
Institutional Support Specialist	Jim Binion		
Media Specialist	Gene Frommelt		
Faculty	Jennifer Howard		
Faculty	Dr. Elaine Naylor		
Faculty	Steven Underhill		
Faculty	Sharon Wallace		
Faculty	Richard Warren		
Faculty	Paula Whitman		
Professional Staff	Tina Baker		
Professional Staff/ Division Chair/Classroom Technology Coordinator	Greg Fowler		
Professional Staff	Maria Servin		
Professional Staff	Stephen Stafford		
Professional Staff/IT Specialist	Donna Turney		
Classified Staff	Linda Gregg		
Classified Staff	Patti Jouett		
Classified Staff	Tami Phillips		
Run Business Solutions Rep – IT Support	Kevin Winkle		
Run Business Solutions – Website Support	Tanner Clark (Ad Hoc)	N/A	

- **Approval of Minutes**
  - Meeting 15: May 13, 2015 (Exhibit A, Action Item)

- **General Business Reports**
  - Director of Quality Enhancement (Chair)
    - Qwizdom Clickers – VC Foundation Grant
  - Media Specialist (Gene Frommelt)
    - (Exhibit B)
  - Institutional Support Specialist (Jim Binion)
    - Working with ESP to fix word wrap in early alert.
  - Run Business Solutions-IT Support (Kevin Winkle)
    - (Exhibit C)
  - Website Support (Tanner Clark)
    - (Exhibit D)

- **Technology Planning**
  - TAPPs (Technology, Applications, Processes, Procedures)
    - Policy Updates – page 129 Employee Handbook, cc vs. bcc vs. mail merge confusing language
    - Technology
      - Replenishment List Update
      - QERI Update

- – Windows 10 pilot
- · Assessment
  - – Technology Tool Rubrics (Action Item)
    - · Document Camera (Exhibit E)
    - · SmartBoard (Exhibit F)
  - – Survey?
- – Professional Development
  - · September Calendar (Exhibit G)

- **Updates/Reminders**
  - – October 23rd @ 11:00 AM, V204/CC712
  - – December 4th @ 11:00 AM, V204/CC712

- **Adjournment**